



**APPLICATION**

PLEASE PRINT

First Name	M.I.	Last Name	Today's Date	
Street Address	Apartment#	City	State	Zip Code
Home Phone	Alternate/Work Phone		E-Mail Address	
_____ Social Security Number				

**PLEASE PLACE A CHECK BY YOUR RESPONSE OR PROVIDE THE APPROPRIATE INFORMATION**

Are you interested in: Full-time(30+ hours) \_\_\_\_\_ Part-time(20 hours) \_\_\_\_\_ Seasonal Events Only \_\_\_\_\_

What schedule would you prefer? Weekdays \_\_\_\_\_ Weekends \_\_\_\_\_ Evenings \_\_\_\_\_ Nights \_\_\_\_\_

When are you able to start work? (Date) \_\_\_\_\_

In what local area do you prefer to work? \_\_\_\_\_

Are you wanting to become Licensed ? \_\_\_\_\_ Are you Licensed ? \_\_\_\_\_

Guard Level II (unarmed) ? \_\_\_\_\_ Guard Level III (armed) guard ? \_\_\_\_\_

Level IV Bodyguard/ Executive Protection? \_\_\_\_\_

**Can the company place you as a Level 2 guard for upcoming events now? (Circle One) Yes or No**

**Method of Payment : \$Cash App.**

**Cash App Name \$ \_\_\_\_\_**

**Three dollars is added to Cash app per Cash app Fee.**

**M&R Security, LLC is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.**

**PLEASE CHECK YES OR NO TO THE FOLLOWING:**

**Are you authorized to work in the United States?** Yes \_\_\_ No \_\_\_

Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with these laws, M&R Security, LLC will verify the status of every individual offered employment with the Company. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.

**Are you under 18 years of age?** Yes \_\_\_ No \_\_\_ If yes, can you furnish a work permit? Yes \_\_\_ No \_\_\_

**Are you capable of performing the essential functions of the job for which you are applying with or without a reasonable accommodation?** Yes \_\_\_ No \_\_\_ Accommodations \_\_\_\_\_

**PROFESSIONAL LICENSE**

TYPE OF LICENSE	STATE GRANTING LICENSE	LICENSE NUMBER
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**Education**

School	Address	Major Studies	Degree, Diploma, License or Certificate
High School			
College/University			
Vocational, Business, Other			

*Military Background (Please attach a copy of DD-214)*

*Other Special Knowledge, Skills or Qualifications*

*Computer Skills (Hardware/Software)*

**EMPLOYMENT HISTORY**

Employed From	Employer Name	Supervisor Name	Starting Salary
Employed Until	Employer Address	Supervisor Phone #	Ending Salary
Job Title	Reason for Leaving		
Duties & Responsibilities			

*EMPLOYMENT HISTORY #2*

Employed From	Employer Name	Supervisor Name	Starting Salary
Employed Until	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

*EMPLOYMENT HISTORY#3*

Employed From	Employer Name	Supervisor Name	Starting Salary
Employed Until	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

General

May we contact your current employer for references? Yes ___ No ___ If hired, will you be able to work overtime? Yes ___ No ___ Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation? Yes ___ No ___ Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which have not been annulled, expunged or sealed by court? Yes ___ No ___
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**CERTIFICATION & AUTHORIZATION**

The above information is true and correct. I understand that, in the event of my employment by **M&R Security, LLC** (the Company), I shall be subject to dismissal if any information that I have given in this application is false or misleading or if I have failed to give any information herein requested, regardless of the time elapsed after discovery. I authorize the Company to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to the Company and will hold the Company and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I further authorize the Company to obtain any credit and background check. I understand that nothing in this employment application, the granting of an interview or my subsequent employment with the Company is intended to create an employment contract between myself and the Company under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired, my employment will be terminable at will and may be terminated by me or the Company at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing. If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form W-9. I hereby acknowledge that I have read and agree to the above statements.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## DRUG-FREE WORKPLACE POLICY

**M&R Security, LLC** (the Company) intends to help provide a safe and drug-free work environment for our clients and our employees. With this goal in mind and because of the serious drug abuse problem in today's workplace, we are establishing the following policy for existing and future employees of **M&R Security, LLC**.

The Company explicitly prohibits:

- The use, possession, solicitation for, or sale of narcotics or other illegal drugs, alcohol, or prescription medication without a prescription on Company or customer premises or while performing an assignment.
- Being impaired or under the influence of legal or illegal drugs or alcohol away from the Company or customer premises, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the Company's reputation.
- Possession, use, solicitation for, or sale of legal or illegal drugs or alcohol away from the Company or customer premises, if such activity or involvement adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the Company's reputation.
- The presence of any detectable amount of prohibited substances in the employee's system while at work, while on the premises of the company or its customers, or while on company business. "Prohibited substances" include illegal drugs, alcohol, or prescription drugs not taken in accordance with a prescription given to the employee.

The Company will conduct drug and/or alcohol testing under any of the following circumstances:

- **FOR-CAUSE TESTING:** The Company may ask an employee to submit to a drug and/or alcohol test at any time it feels that the employee may be under the influence of drugs or alcohol, including, but not limited to, the following circumstances: evidence of drugs or alcohol on or about the employee's person or in the employee's vicinity, unusual conduct on the employee's part that suggests impairment or influence of drugs or alcohol, negative performance patterns, or excessive and unexplained absenteeism or tardiness.
- **POST-ACCIDENT TESTING:** Any employee involved in an on-the-job accident or injury under circumstances that suggest possible use or influence of drugs or alcohol in the accident or injury event will be asked to submit to a drug and/or alcohol test. "Involved in an on-the-job accident or injury" means not only the one who was or could have been injured, but also any employee who potentially contributed to the accident or injury event in any way.

If an employee is tested for drugs or alcohol outside of the employment context and the results indicate a violation of this policy, or if an employee refuses a request to submit to testing under this policy, the employee may be subject to appropriate disciplinary action, up to and possibly including discharge from employment. In such a case, the employee will be given an opportunity to explain the circumstances prior to any final employment action becoming effective.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Employee's Name-Printed \_\_\_\_\_ Date \_\_\_\_\_

Company Representative \_\_\_\_\_ Date \_\_\_\_\_

## Uniform Requirements and Personal Appearance

- Grooming – Hair must be neatly trimmed. No unnatural hair color and no wild hair styles.

Males must be neatly shaven and fingernails must be neatly trimmed.

Female must be in ponytail or trimmed in a manner in which the hair is out of the eyes.

- Jewelry – May wear one watch or bracelet, one necklace, one ring per hand. No facial piercing of any kind.
- Pants – Black slacks and cargo pants are allowed. No Cargo shorts above knees, No blue jeans or corduroys.
- Belt – Plain belt with simple plain buckle. No designs are permitted.
- Undershirt – No visible designs, logos, or bright colors are permitted.
- Shoes – Black boots or shoes. No colors or logos are allowed.
- Shirts – Uniform must be tucked pants during complete shift.
- Badge – Must be worn on left or right side of waist and visible.

### Employment Requirements

- Must be 18 year of age or older
- Must have valid drivers license and keep license current during employment.
- Must have own reliable transportation.
- Must have clean background check; no felonies or class A misdemeanors. Class B or C misdemeanors must be older that five years.

### General Post Requirements

- Carefully evaluate any unusual situations to determine the degree of security involvement required. Use prudent judgment when engaging individuals, particularly if the individuals are intoxicated or committing a criminal act.
- Every Post have post orders, officers are required to read post orders and follow the post orders.
- The applicant must agree to the uniform deposit before the position is offered. A black shirt and a waist badge are issued at 40 dollars and payment will be remove from payroll deduction in four installments. Each additional shirt will be 30 dollars.
- Reimbursement - of the uniform deposit must be requested in writing for uniforms.
- Uniforms and Badge must be cleaned prior to return.
- Payroll - starts on Wednesday and ends on the bi-weekly Wednesday. Deposits will be entered on the day after Payroll ends (Friday). Payroll is bi-weekly.
- Attendance – Arrive on time for shift and leave when shift is completed. If you are unable to make it for your shift call two hours prior to shift to allow management to cover shift.
- Disciplinary actions – Attendance, Uniform, Conduct, Appearance, and Duties.
- Always carry – Security Pocket Card and Drivers License.

**Great opportunities with a growing company.**

**Starting pay: \$10.00 to \$15.00 per hour**



# **SECURITY**

PROTECTION YOU NEED, SECURITY YOU TRUST!

## PAYROLL DEDUCTION AUTHORIZATION

The undersigned employee hereby authorizes M&R Security, LLC to deduct from my gross earning each payroll period from and including from the date below, the following amounts:

Item	Amount
1 Uniform Shirts	\$30.00

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Company Representative Signature \_\_\_\_\_

Date \_\_\_\_\_

### Application

The application may be submitted online or on paper

<http://www.dps.texas.gov/rsd/PSB/docs/topsIndivApplication.pdf>

Applicants must have fingerprint-based FBI background checks. A \$25 fingerprint fee is to be submitted with the application.

The applicant will register through Identogo  
(<http://www.identogo.com/FP/texas.aspx>).

Identogo maintains electronic fingerprinting sites throughout Texas  
call toll-free (888) 467-2080

The Department has provided a form called a "FAST pass"; this should be brought to the appointment. If fingerprints are made prior to application, the applicant should include a copy of his or her FAST receipt. The licensing agency will need a copy of applicable training certificates. A non-citizen will need to provide an alien registration card or work authorization. The registration fee, pocket card fee, and subscription charge total \$38 for a non-commissioned security guard, \$60 for a commissioned security guard.

### **Existing Applicant**

log into TOPS

go to My Registration

select action and select add employer

non-commissioned or commissioned Security Officer should be checked

select next

make sure the contact information is accurate and select next

enter the business license number and date started employment

Add current address for Pocket card. Select Next

validate the Demographic Information then select next

input duties.

Answer background information questions the select next

validate all information is correct the select next

then submit application

17\$ fee

### **Contact Us**

M&R Security

License#**B07347501**

Address: P.O.Box 7412 Round Rock,TX 78683

Phone number: (512)710-6160

Email Address: [ursecurewithmnr@gmail.com](mailto:ursecurewithmnr@gmail.com)



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